## **Library Rules**

## TREAT YOUR BOOKS LIKE YOUR FRIENDS

- Make full use of the school library.
- The school maintains well stocked library to cater to the needs of junior as well senior students.
- ❖ Books are issued to the students once a week on the day fixed for each class.
- Students are not allowed to keep the book for more than 14 days. It may however be re-issued after returning on the nominated day.
- Writing remarks or underlining in the book is strictly forbidden.
- All books must be returned before summer and Winter Vacations. If a book is lost, the student has to make good for the loss.
- Every student is required to read at least 5 books during the academic year.
- ❖ Parents are expected to encourage/inculcate extra reading habits by providing facilities and an atmosphere congenial to reading.